

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on December 21, 2022, at 8:30 a.m. in the Board of Education Room at Seneca High School. Vice President Olson called the meeting to order with roll call.

1. ROLL CALL Present: Johnson, Olson, Eltrevoog, Yandell, Biros
Absent: Hamilton, Frye

Others present: Superintendent Dan Stecken, Principal Mike Coughlin, Dean of Students Mark Giertz, Director of Fiscal Services Stacey Gould, Recording Secretary Nadine Maierhofer, and Treasurer Rob Maierhofer.

2. RECOGNITION OF GUESTS AND VISITORS

There were no recognition of guests and visitors.

3. SUCCESS AT SHS

Both Mr. Coughlin and Mr. Giertz mentioned the "co-teaching" between Special Ed and Regular Ed was a wonderful addition to our classrooms. Both teachers in the room with the students together, not tag teaming but actually teaching together. This is a great atmosphere for our students as they have two teachers teaching the same subject together working as a "partnership." Watching all of our co-teachers teach you would never know who was regular ed or special ed. They specifically mentioned the great job that Eva Bruno (English teacher) and Blake Slutz (Special Education teacher) teaching in their classroom on a daily basis.

4. INVESTMENT REPORT

Dr. Stecken reviewed the Investment Report. Vice President Olson stated that the Investment Report would stand approved as presented, subject to audit.

5. FINANCIAL INFORMATION

Dr. Stecken reviewed the Financial Dashboards.

6. TREASURER'S REPORT

Mr. Rob Maierhofer briefed the Board on the current Treasurer's Report. Vice President Olson stated that the Treasurer's Report would stand approved subject to audit.

7. APPROVAL OF MINUTES

- A. Transfer Hearing- November 16, 2022
- B. Regular Minutes-November 16, 2022
- C. Building, Grounds, Transportation Committee Minutes - December 7, 2022
- C. Finance/Personnel Committee Minutes- December 7, 2022

Dr. Stecken stated he received no additions or corrections to the minutes. Vice President Olson stated minutes would stand approved as presented.

8. ACCOUNTS PAYABLE

Dr. Stecken reviewed the accounts payable. Vice President Olson asked for a motion to approve the Accounts Payable as presented.

A motion was made by Joe Johnson and seconded by Tiffany Biros to approve the Accounts Payables as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog
Nays:
Motion Carried

9. PUBLIC COMMENT

No requests for public comment were received.

10. EDUCATIONAL ITEM

No educational items were received.

11. COMMITTEE REPORTS

Members from the Building, Grounds & Transportation Committee and Finance/Personnel Committee gave reports from their recent meetings.

12. SUPERINTENDENT'S REPORT

A. Finance Report

1. Adopt 2023-24 Budget

Dr. Stecken stated the Budget Hearing was held prior to the meeting. This budget is a Big Picture original and an amended budget will be adopted in September, 2023.

A motion was made by Jason Eltrevoog and seconded by Cory Yandell to adopt the 2023-24 Budget Resolution as presented.

ROLL CALL: Ayes: Eltrevoog, Johnson, Olson, Yandell, Biros

Nays:

Motion Carried

2. Adopt 2022 Levy

Dr. Stecken stated a Truth in Taxation Hearing was held prior to the meeting. According to the Exelon Agreement, the tax rate associated with this levy request will be abated to 1.72838. There is no debt for which to levy.

A motion was made by Cory Yandell and seconded by Tiffany Biros to approve the 2022 Levy as presented.

ROLL CALL: Ayes: Yandell, Biros, Eltrevoog, Johnson, Olson

Nays:

Motion Carried

3. Debt Certificate Disclosure

Dr. Stecken informed the Board that unlike bonds in the past, our debt certificate issue does not require annual disclosures with John Vezzetti and Bernardi Securities. He read a statement that quoted John "... only the district's audit is required to be filed on EMMA annually. This means no report is required to be generated and reviewed by the Administration/Board every year."

4. Bushue Agreement

Dr. Stecken explained to the Board that Bushue HR is a firm out of Effingham, specializing in Human Resources management. They provide critical information and updates to protect district interests as a consultant, to provide human resources, risk management, and insurance consulting on a retainer basis.

5. Constellation Energy Agreement

Dr. Stecken mentioned we have the entire finalized judicial proceeding of the Constellation Agreement. While the BOE has already approved this, this document represents the finalized, judge signed, agreement for all taxing bodies with LaSalle Station of Constellation Energy. He mentioned that we are set for the next 5 years.

6. Petty Cash & Imprest Limits

Dr. Stecken mentioned that he was seeking to change our petty cash and imprest limits. He stated that due to a variety of circumstances, costs have increased for athletic officials and the cost of concession goods. He is wanting to increase our petty cash from \$2,300 to \$4,300 and imprest from \$20,000 to \$25,000.

A motion was made by Joe Johnson and seconded by Jason Eltrevoog to approve the increase of Petty Cash & Imprest Limits as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog

Nays:

Motion Carried

B. Personnel Report

1. No Personnel Report to report this month.

C. Building, Grounds & Transportation

1. Building Update

Dr. Stecken reviewed various building related projects that Mr. Harsted and his crew were working on: replaced coil in Room 116, track shelter framed, serviced maintenance vehicles, replaced faucet in Room 127, inspected auto lists and transportation, installed new TV in AG shop, working with GRP Wegman on Health Life Safety proposal, put new batting cage net up in West Campus, replaced sensor in large washing machine and working on issues with alarms/door sensors with Sound Inc.

2. Gymnasium Addition Update

Dr. Stecken briefly touched on the minutes of a short meeting regarding the mezzanine remodel. He mentioned meeting with the electrical contractor and construction manager regarding the Com Ed responsibilities of electrical relocation and in doing so we discovered that the existing electrical has already been cut and will not need transform relocation.

He also mentioned that it is under advisement from our attorney, our insurance provider, and given past history, it makes perfect sense for us to seek a separate Builder's Risk Insurance Policy for the gym addition. This will protect us in the event of needing insurance for any reason associated with the risk of the district during construction or in the event of something catastrophic.

A motion was made by Jason Eltrevoog and seconded by Joe Johnson to approve the Builder's Risk Insurance quote as presented.

ROLL CALL: Ayes: Eltrevoog, Johnson, Olson, Yandell, Biros

Nays:

Motion Carried

3. 1998 Chiller Project Completion

Dr. Stecken informed the Board that it was a year ago we were authorizing the bid package of the 1998 chiller and here we are today approving the final closeout of the project.

4. Elevator Maintenance Grant

Dr. Stecken mentioned that in the board packet they would find the next maintenance grant, the remodeling of our 1978 elevator. He stated that we have successfully secured a \$50,000 grant for this replacement project.

5. Performance Contracting Update

Dr. Stecken mentioned a few of the key components that were discussed at the BGT Committee Meeting: HVAC Replacement of the 1978 Boiler Plant, Building Envelope - tuckpointing of damaged English room area, whole campus tuckpointing, roofing repairs; parking lot sealing & parking lot completion of area near Transportation/West Campus.

6. Regional Office of Education Inspection

Dr. Stecken mentioned that kudos were due to Mr. Harsted and his team, and our staff for keeping their work areas clean and in compliance of all safety measures.

D. Policy

1. Student Handbook Updates - 2nd Reading

Dr. Stecken mentioned that the Board would find a cleaned-up version of the Student Handbook in their Board packet this month as this is the 2nd reading. He stated that there was one small updated section on Asbestos.

A motion was made by Joe Johnson and seconded by Cory Yandell to approve the 2nd reading of the Student Handbook updates as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog

Nays:

Motion Carried

E. Joint Annual Conference Review

Dr. Stecken shared with the Board his review of the 2022 Joint Annual Convention. Stacey Gould also shared her thoughts on the Convention as this was her first time attending.

F. New Courses 2023-24

Dr. Stecken listed the classes we will be adding for this next school year: Dual Credit ENG 1001 and a slight curriculum modification to English IV, which will meet the IVCC requirements of the placement exam pre-requisite course English 099. Student and Career Success will be a new freshman first semester graduation requirement that will cover our media literacy new legal requirement that begins in the 23-24 school year. Human Growth & Development will be a nursing dual credit course taught by our nursing instructor, Ms. Schmidt. This is yet another great opportunity for Dual Credit for our students going into the healthcare fields.

A motion was made by Tiffany Biros and seconded by Cory Yandell to approve the creation of new courses, Student & Career Success and Human Growth & Development as presented.

ROLL CALL: Ayes: Biros, Eltrevoog, Johnson, Olson, Yandell

Nays:

Motion Carried

G. Executive Session

Dr. Stecken stated that he would ask for an Executive Session at the end of the meeting.

13. PRINCIPAL/DEAN OF STUDENTS REPORT

A. Final Exam Schedule & Exemptions

Mr. Coughlin reviewed the Final Exam Schedule stating that it is the same as the last two semesters with 3 finals on the first two days, final 2 exams on the last day. He mentioned that one thing he would like to bring back and add back in to the exemption requirement is attendance. Prior to COVID attendance, behavior, and grades were all factored into who would be exempt from finals. Due to COVID the attendance factor was removed.

B. Dean of Student Report

Mr. Giertz briefly went over discipline and referrals since the last Board meeting.

14. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Stecken referenced a "Thank You" letter from Illinois Valley Pads, FOIA Request from SheetMetalWerks.com requesting HVAC Contract Information; FOIA Request from UnionBids.com requesting Guaranteed Energy Savings Contract; FOIA Request from Locallabs.com requesting Electronic Records Info on current school board members; as well as 5 Newsletters from Superintendent dated November 15, 2022 - December 13, 2022

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Cory Yandell, to adjourn to Executive Session, including Administration, to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee, student discipline and pending litigation

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog
Nays:
Motion Carried

15. ACTION ITEMS AFTER EXECUTIVE SESSION

There were no action items.

16. ADJOURNMENT

The meeting adjourned at 9:45 a.m.



President, Board of Education

1-18-2023
Date



Secretary, Board of Education

1-18-2023
Date