

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on February 16, 2022, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Olson, Eltrevoog, Yandell, Biros
Absent:

Others present: Superintendent Dan Stecken, Principal Mike Coughlin, Dean of Students Mark Giertz, Recording Secretary Nadine Maierhofer, and student award winners and their guests.

2. RECOGNITION OF GUESTS AND VISITORS

The student award winners were recognized.

3. Success at SHS

Mr. Coughlin explained to the Board that this month Mrs. Rockrohr's efforts in working with a special need's student went above and beyond. She brought the student and their family members in; which included parents and grandparents, to let them see hands on what we have to offer here at Seneca High School. It turns out that they are all excited and cannot wait for school to begin this coming fall and plan on enrolling at SHS as opposed to the out-of-district placement they are currently at with the junior high feeder district.

4. INVESTMENT REPORT

Mr. Stecken reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

5. FINANCIAL INFORMATION

Mr. Stecken reviewed the Financial Dashboards.

6. TREASURER'S REPORT

Mr. Stecken presented the Treasurer's Report in Rob Maierhofer's absence. President Frye stated that the Treasurer's Report would stand approved subject to audit.

7. APPROVAL OF MINUTES

A. Regular Meeting Minutes, January 19, 2022

- B. Building, Grounds, & Transportation Committee Minutes, February 9, 2022
- C. Finance/Personnel Committee Minutes, February 9, 2022

Mr. Stecken stated he received no additions or corrections to the minutes.
President Frye stated minutes would stand approved as presented.

8. ACCOUNTS PAYABLE

Mr. Stecken reviewed the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

9. PUBLIC COMMENT

No requests for public comment were received.

10. EDUCATIONAL ITEM

There was no Educational Item.

11. COMMITTEE REPORTS

Cory Yandell opted to not go over any information from the Building, Grounds, and Transportation Committee Meeting as Mr. Stecken would later on in the meeting.

Jason Eltrevoog gave a brief report from the Finance/Personnel Committee Meeting.

12. SUPERINTENDENT'S REPORT

A. Finance Report

1. Substitute Teacher Pay 2022-23

Mr. Stecken informed the Board that our sub pay has remained consistent at \$100/day since 2014. He went over a brief collection of comparison between districts locally and a study from IASBO. He also mentioned that recently a few neighboring districts raised

their rates. It was recommended by the Finance/Personnel Committee to raise the pay to \$120/day.

A motion was made by Sara Olson and seconded Rich Hamilton to increase the Daily Substitute Teacher Pay as presented.

ROLL CALL: Ayes: Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton, Johnson
Nays:
Motion Carried

2. Bus Driver Pay 2022-23

Mr. Stecken informed the Board that our bus driver pay has also remained consistent for the last several years. We are currently paying \$16.92/hour which is low for our area. It is his recommendation that we raise the bus driver pay to an even \$18.00/hour for the 2022-23 school year.

3. Beverage Request for Bids RFP

Mr. Stecken explained to the Board that our contract with Coke was up last year. We extended it for one year because of Covid. The issues we have had this year have led to a very frustrating year in customer service and full-service vending. We would like to be able to see what other opportunities are out there.

A motion was made by Jason Eltrevoog and seconded by Tiffany Biros to approve Bid requests for beverage contract as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell, Biros
Nays:
Motion Carried

4. IMRP Employee Rate 2022-23

Mr. Stecken informed the Board that this would be discussed in Executive Session.

B. Personnel Report

1. Letter of Resignation Amber Fessler

Mr. Stecken informed the Board that we accepted the resignation of dishwasher, Amber Fessler.

2. Hire Dishwasher Kolya Cato

Mr. Stecken informed the Board that Kolya Cato, a graduate of Seneca High School had applied for an opening in the Cafeteria as Dishwasher. Kolya will be on a 90-day probationary period per the Collective Bargaining Agreement at which time he will be evaluated to continue employment here at SHS.

3. Summer Workers

Mr. Stecken briefed the Board on the Summer Workers timeline. This month was just informational as at the March Board meeting summer student workers will be hired.

4. Summer School Teachers

Mr. Stecken briefed the Board on the list of teachers that will be teaching summer school. He also-mentioned that we have not had our Bridge Program the last two years due to low numbers in registration; however, we are hoping to continue that program this year.

A motion was made by Tiffany Biros and seconded Cory Yandell to approve the Personnel Report presented.

ROLL CALL: Ayes: Biros, Eltrevoog, Frye, Hamilton. Johnson, Olson, Yandell
Nays:
Motion Carried

C. Building, Grounds & Transportation

1. Construction Manager Approval

Mr. Stecken explain the interview process to the Board. After hearing presentations made by the 3 firms the District Selection Committee evaluated each firm based on the following criteria: School construction experience, price, positive references, connection with the Selection Committee during the interview, and overall interest in the project. Based on the evaluation it is the recommendation of the District Selection Committee that the Board enter negotiations of contract terms and fees for professional Construction Management Services related to the Multi-Court Gymnasium Addition Project with Shales McNutt Construction (SMC) from Elgin, IL.

A motion was made by Cory Yandell and seconded Jason Eltrevoog to approve SMC Inc as Construction Manager for the Gymnasium Addition Project.

ROLL CALL: Ayes: Yandell, Biros, Eltrevoog, Frye, Hamilton. Johnson, Olson

Nays:

Motion Carried

2. AIA Agreement Form for Cooling Plant Upgrades with Commercial Mechanical, Inc.

Mr. Stecken briefed the Board on our Cooling Plant Project scheduled for this summer. Total cost of the project is \$313,900.00. He reminded the Board that ESSER II funds will roughly cover \$212,000.00, paying for 2/3 of the project. CMI is working with the district to receive some energy credits for the project in the form of rebates. He continued stating that last month the bid was approved, this motion will be to approve their contract for work in agreement with the district, our architects, and CMI.

A motion was made by Rich Hamilton and seconded Sara Olson to accept the AIA Agreement for the Cooling Project Upgrades contract with CMI as presented.

ROLL CALL: Ayes: Hamilton. Johnson, Olson, Yandell, Biros, Eltrevoog, Frye

Nays:

Motion Carried

3. Building Update

Mr. Stecken reviewed "The Barry Report." He stated that the lowest quote to repair skylight leaks in the commons is from Futurity 19 for \$10,101.75. The auditorium needs some light bulbs replaced. There are 7 that need to be replaced at \$1,000 each. It was recommended that we spread the replacement over a few years to minimize the cost. The Main Campus is scheduled for it's 3-year asbestos inspection to begin on 2/21/2022. West Campus was completed on 1/27/2022. The district is planning a self-performing makeover in the women's commons restroom, Paddock bleachers has quoted repairs to all our existing bleachers, and the Kubota is starting to need some repairs. Recently, the district spent \$1400 to replace rear shocks and springs due to rust. It is recommended that by the Maintenance Director to look into a replacement.

4. Regional Office of Education Health Life Safety Inspection Report

Mr. Stecken stated that due to the great job of keeping our district in top notch condition our Maintenance Department has minimal issues on the report. He mentioned that annual walk-thru visits with the Fire Marshall and our insurance provider, Prairie State Insurance Co-op, have continued to make our facility safe and in great condition.

D. Policies - 2nd Reading

1. Eligibility
2. Final Exam Exemption
3. Illinois Principal's Association Handbook
4. PRESS Policies

Mr. Stecken stated this would represent the second and final reading of the Eligibility, Final Exam Exemption, Illinois Principal's Association Handbook and PRESS Polices presented at the January 19, 2022 Board Meeting.

A motion was made by Jason Eltrevoog and seconded by Rich Hamilton to approve the policy additions as presented in the second reading.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell, Biros
Nays:
Motion Carried

E. Taxing Bodies Intergovernmental Agreement

Mr. Stecken explained to the Board the IGA with all Exelon LaSalle taxing bodies. He stated that District 160's Board of Education needed to formally enter the IGA taxing bodies group to participate in the negotiations.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the Intergovernmental Agreement with the LaSalle Station taxing bodies as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

F. School Calendars

Dan Stecken presented the amended calendar for the 2021-2022 school calendar due to the two snow days. He also shared the proposed school calendar for the 2022-2023 school year.

G. Executive Session

Mr. Stecken indicated he would ask for Executive Session at the end of the meeting.

12. PRINCIPAL/DEAN OF STUDENTS

A. Student Success Plan

Mr. Coughlin informed the Board he sees this program improving each year they have it. There were 106 meetings held with students and parents out of 153 time slots available. Out of the 106 there were 5 no shows. He realizes they have a few more tweaks to do but overall, he felt it was a good turnout.

B. Summer School Brochure

Mr. Coughlin mentioned the Brochure was in the Board Member's packet. Classes we will be offering include Speech (SPH 1001), Driver's Education, and Algebra 1. Classes are scheduled for June 6th-24th for First Semester and June 27th - July 18th for Second Semester.

C. Step-Up Day

Mr. Coughlin mentioned to the Board that Step-Up Day was scheduled for tomorrow, February 17th. Each of the incoming students will be able to visit with their elective teachers, tour the school, eat food from the cafeteria and have a Q/A session with some of our current students. They will then return on Wednesday, February 23rd to register for their classes.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Mr. Stecken then referred to a Thank You note for flowers from the family of Darlene Moore (Scott/Jennifer Peddicord). There was also included a Thank You from North Central Illinois Artworks regarding the donation given for the Mural Project in Seneca, IL. He stated there was one FOIA requests, one from the Illinois Retired Teachers Association requesting name/email address on certified staff retiring this year. He also mentioned there were several State Superintendent Weekly Messages that were included as supplemental readings.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton, to adjourn to Executive Session, including Administration, to discuss the appointment,

employment, compensation, discipline, performance or dismissal of specific employees, student discipline and pending litigation.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

14. ACTION ITEMS AFTER EXECUTIVE SESSION

A. IMRF Employee Rate 2022-2023

President Frye asked for a motion to approve the IMRF Employee Rate as presented.

ROLL CALL: Ayes: Biros, Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell
Nays:
Motion Carried

15. ADJOURNMENT

The meeting adjourned at 7:32 p.m.



President, Board of Education

3/16/22
Date



Secretary, Board of Education

3/16/22
Date