

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on September 16, 2020, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Olson, Eltrevoog, Yandell, Biros
Absent:

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Nadine Maierhofer, CSBO Dan Stecken, Ottawa Media Rick Koshko, Jason Hohulin of Gorenz and Associates and Public Members Alex Autry & Mark Victor.

2. RECOGNITION OF GUESTS AND VISITORS

President Ron Frye, presented former Board Member Mr. Mark Victor a plaque for his service to the students of Seneca High School.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson presented the Treasurer's Report in Rob Maierhofer' s absence. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

Dr. Carlson stated he received no additions or corrections to the August 19, 2020 meeting minutes. President Frye stated minutes would stand approved as corrected.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

Jason Hohulin, Auditor from Gorenz and Associates, reviewed the audit report. He stated that they were waiting for the state form to be completed. Once that was done he would submit it to Dr. Carlson and Dan Stecken for their final approval. This will then be discussed at next month's Board meeting.

10. COMMITTEE REPORTS

There were no Committee Reports at this time.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. 2020-2021 Amended Budget Resolution

Having reviewed the budget during the Budget Hearing, Dr. Carlson recommended the board adopt the budget as presented.

A motion was made by Jason Eltrevoog and seconded by Sara Olson to approve the 2020-2021 Amended Budget Resolution as presented.

2. 2019-2020 Audited Financial Statements

Dr. Carlson told the Board that the official approval of the audit would take place in October after Gorenz and Associates completes the paperwork.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell, Biros
Nays:
Motion Carried

B. Personnel Report

None

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson reviewed the Building, Grounds & Transportation report. He touched on a few new items, stating that we have over 100 lights that could save in energy costs if we switched them over to a sensor light. We are still waiting on a stackable washer and dryer for the Cafeteria; the ballfield groomer has arrived and has been used a few times; we purchased an air compressor for the CTE programs; and the garage at the "Ward" home was cleaned out and will be moved, as the Village has requested it.

2. Site Plan Update

Dr. Carlson mentioned the proposal from John Maurer to begin conceptual planning for a multicourt gym was in this month's packet. The cost of the plan is \$40,000. This cost anticipates approximately 200 hours of time plus civil engineering costs. He is anticipating this will be done in a 12-week period. At the conclusion of the work we will have a 2-dimensional drawing of the complete site showing all "improvements," including the footprint of the addition. This will also show the number of courts, bleachers, spaces between courts, support functions, etc.

A motion was made by Sara Olson and seconded by Cory Yandell to approve the proposal for a Concept Study from Wold Architects and Engineers as presented.

ROLL CALL: Ayes: Olson, Yandell, Biro, Eltrevoog, Frye, Hamilton, Johnson

Nays:

Motion Carried

3. Demolition Plan Update

Dr. Carlson informed the Board that he has received the demolition permit from the Village, posted the bidding documentation on our website and contacted three potentially interested parties. He has submitted the application for Demolition Permit to the Regional Office of Education for 259 E. Scott Street and has already received the permit. He has not submitted the application for Demo Permit to the ROE for 220 Englewood Place, as NICOR has not sent the letter of approval to demolish.

D. Title IX and PRESS Policy Updates - Second Reading

Dr. Carlson mentioned the need for training. Robbins Schwartz will be conducting the trainings virtually, as well as supplying the district with the resource material. Once all trainings are completed, we will need to tweak our Title IX policies. He mentioned we have listed in these policies a Nondiscrimination Coordinator and a Complaint Manager. Due to movement in Administration in the near future it made sense to make the move now instead of at a later date. Michael Coughlin will move from Nondiscrimination Coordinator to Complaint Manager; and Jill Rockrohr will move from Complaint Manager to our Nondiscrimination Coordinator.

A motion was made by Jason Eltrevoog and seconded by Rich Hamilton to approve the Title IX and other PRESS policies as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell, Biros
Nays:
Motion Carried

E. Executive Session

Dr. Carlson indicated he did not need an Executive Session.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. School Year 2020-21 Update

Mr. Coughlin informed the Board that we have 397 students currently enrolled. Of the 397, 35 students are currently remote. He mentioned that about 2/3 of the remote learners are struggling academically.

He touched on eligibility and that the numbers will help to identify overall trends. The eligibility reports will be run weekly on Wednesdays.

Mr. Coughlin mentioned that Senior, Levi Maierhofer, had reached out to him via email. In his email he mentions the desire to boost school morale and/or school spirit within the means of COVID-19. The idea he presented would be Friday Theme Days. Levi then made a presentation under the supervision of Mrs. Applebee and our Irish Informant segment that was then presented to all of the student body, faculty and staff.

Mr. Coughlin reviewed discipline statistics. Within the first 4.5 weeks of classes we only had a total of 5 occurrences

Lastly, Mr. Coughlin mentioned we will hold Parent/Teacher Conferences on Wednesday, October 7th from 2-8pm. These conferences will be held by appointment only. Letters have been mailed, SwiftK messages have been sent out, and we have posted information on our website, Facebook and Twitter accounts.

B. Curriculum Night Update

Mr. Coughlin explained to the Board that last year's Curriculum Night the parents actually walked the student's schedule, looked at each class' syllabus, and then heard from each teacher while in the classroom. This year things were presented a little different. Each of our faculty members created a virtual video. Mr. Coughlin presented the Board with Mrs. Marcia Machetta's video.

13. ADMINISTRATIVE COMMUNICATIONS

Dr. Carlson mentioned that there were no Freedom of Information Act requests and there are a few Messages from the Superintendent to read.

14. ACTION ITEMS AFTER EXECUTIVE SESSION

None

15. ADJOURNMENT

The meeting adjourned at 7:05 p.m.



President, Board of Education

10-21-2020
Date



Secretary, Board of Education

10-21-2020
Date