

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL**

A regular meeting of the Seneca Township High School Board of Education was held on March 17, 2021, at 6:00 p.m. in the High School Commons. Vice-President Olson called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Olson, Eltrevoog, Yandell, Biros
Absent: Frye

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, CSBO Dan Stecken, Board Secretary Nadine Maierhofer, and student award winner Gabby Maxwell and family.

2. RECOGNITION OF GUESTS AND VISITORS

The student award winners were recognized.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. Vice-President Olson stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson presented the Treasurer's Report in Rob Maierhofer's absence. Vice-President Olson stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Regular Minutes -February 17, 2021
- B. Policy Committee Minutes - March 3, 2021
- C. Curriculum Committee Minutes -March 3, 2021
- D. Discipline Committee Minutes -March 3, 2021

Dr. Carlson stated he received no additions or corrections to the minutes. Vice-President Olson stated minutes would stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed the accounts payable.

Vice-President Olson asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Hamilton
Nays:
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

No educational items were presented.

10. COMMITTEE REPORTS

Jason Eltrevoog gave a brief report from the Policy Committee Meeting.

Dr. Carlson stated that Curriculum and Discipline Committee Meetings will be discussed under the Principal's Report.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. MOUs with the Seneca Education Association

Dr. Carlson briefed the Board on the first MOU, for the Assistant Activities Director, this would be for the upcoming school year, 2021-22. This is needed for one year and one year only.

A motion was made by Jason Eltrevoog and seconded by Cory Yandell to approve the Memorandum of Understanding with the Seneca Education Association regarding compensation for the Assistant Athletic Director for the School year 2021-22 only.

ROLL CALL: Ayes: Eltrevoog, Hamilton, Johnson, Olson, Yandell, Biros
Nays:
Motion Carried

Dr. Carlson then mentioned the second MOU, for the Activities Director, which will be for the 2022-23 school year and beyond. Both MOUs are needed as neither of these positions are listed in Appendix B of the contract with the SEA.

A motion was made by Rich Hamilton and seconded by Cory Yandell to approve the Memorandum of Understanding with the Seneca Education Association regarding compensation for the Athletic Director beginning school year 2022-23.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Yandell, Biros, Eltrevoog

Nays:

· Motion Carried

B. Personnel Report

1. Employ Staff:

Eva Bruno as English/Spanish Teacher for school year 2021-22.

Stacey Kinzer as Fiscal Services Director starting May 1, 2021.

2. Appoint Assistant Activities Director:

Dr. Carlson mentioned as previously discussed, the recommendation of Mr. Ted O'Boyle to serve as the Assistant AD starting in the 2021-22 school year, using this year as a mentoring year.

3. Non-Tenure Teachers:

Dr. Carlson mentioned that if the Board agrees with the Administration's recommendation, Nick Kirkton will achieve his tenure this year. All current non-tenured teachers are being recommended for renewal.

4. Summer Student Workers:

Dr. Carlson mentioned that in the list of summer student workers only two of them are return workers.

5. Resignations:

1. Ted O'Boyle as head football coach and head girls' basketball coach

2. Noah Champene as freshman boys' basketball coach

3. Todd Yegge as sponsor of the Spanish Club

4. Tim Brungard as assistant cross country coach

5. Kevin Misener part-time paraprofessional

6. Hillman Pediatric Therapy Contract

Dr. Carlson mentioned our agreement with Hillman Pediatric is for PT and OT services for some of our students. The cost is \$74/hour, which includes mileage. There is no increase from this last year.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the Personnel Report as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Hamilton
Nays:
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson touched on a few items: Our lighting project is still moving forward; our ROE inspection has been rescheduled for Monday, March 29th; all summer maintenance equipment is serviced and ready for use; track damage done when plowing/removing snow has been repaired; and we are working on marking the football field with a new paint.

Dr. Carlson also discussed 9 items that are on Barry's list for this summer's work.

2. Projects with Wold Architects and Engineers Update

Dr. Carlson informed the Board that the handrail project will start on March 29th and be completed by the end of Spring break. He touched on the timeline for the parapet wall. He also mentioned creating a timeline for sharing information with the public about our multi-court gymnasium and south entrance realignment projects. -

D. Policy - First Reading

Dr. Carlson mentioned to the Board that the Homework, Extra Credit, and Grading Policy comes from our work with Reflective Learning. The purpose of this policy is to ensure consistency throughout the school with regards to homework, extra credit, and late work.

Dr. Carlson mentioned to the Board that a copy of our current Athletic Training Policy was enclosed in board packet, as well as, the proposed changes to it. Our reason for the update in this policy is to provide consequences for the infractions but to encourage students to seek help.

E. Executive Session

Dr. Carlson indicated he did not need an Executive Session.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Curriculum/Disciplinary Committee Summaries

Mr. Voiles presented the Curriculum Committee Meeting report. Four topics of discussion were addressed including: New Course Offerings for the 2021-22 school year; Summer School 2021 classes that will be offered; and that he was excited to be continuing their work with Sherry St. Clair, Reflective Learning; and his concern of the low academic achievement being experienced by those students who are full-time remote learners during these COVID times.

Mr. Coughlin presented the Discipline Committee Meeting report. Mr. Coughlin discussed the 1st semester stats and attendance; the 2021-22 Student Handbook no releases at this time, hopefully at the May/June meeting there will be updates; our school safety drills have had to be adjusted due to COVID; March 2nd drug sniffing dogs were on campus. But nothing was found; and following COVID protocols we have approximately 47 students quarantined.

B. John Ourth Recognition Breakfast

Mr. Coughlin mentioned that due to COVID there was no breakfast but our students were still recognized. Danny Widman and Amber Vroman were the 2020-2021 SHS representatives.

C. 3rd Nine Weeks Stats

Mr. Coughlin briefly went over some numbers. The 3rd 9 weeks average enrollment was 383. The senior class is leading the highest overall attendance of 94%. Grades for the 3rd 9 weeks D/F's are up 12%; A/B's make up approximately 77% of all the grades and 56% of all grades were in the "A" range. Discipline referrals were at 108 in the 1st two quarters, with 95 in the 3rd quarter; mentioning most of the offenses are minor. Action taken in regards to the referrals are Saturday School, in-school suspensions, and speaking with parents.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Carlson mentioned there was one FOIA request from Jennifer Smith Richards from the Chicago Tribune & Jodi Cohen, with Propublica. These two are requesting records that refer to several different items:

1 - Requesting records that show referral to law enforcement from 2018-Present that did not result in arrest.

2 - Requesting records showing arrest of students inside school from 2018-Present.

3 - Requesting records showing gender/race referral to law enforcement, arrested or issued citation/tickets from 2018-Present.

4 - Requesting records showing all students issued a citation/ticket for an ordinance violation from 2018-Present.

There are several Superintendent Newsletters for their reading.

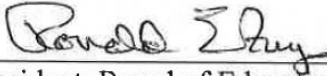
Lastly, Dr. Carlson mentioned that the April Board Meeting is scheduled for a week later, Wednesday, April 28, 2021.

14. ACTION ITEMS AFTER EXECUTIVE SESSION

There were no action items.

15. ADJOURNMENT

The meeting adjourned at 6:56 p.m.



President, Board of Education

4-28-2021
Date



Secretary, Board of Education

4-28-2021
Date