

MINUTES OF THE FINANCE/PERSONNEL COMMITTEE MEETING OF SENECA  
TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, ILLINOIS

A meeting of the Finance/Personnel was held on August 5, 2020 at 5:30 p.m. The meeting was called to order with the following members present: Ron Frye, Rich Hamilton, and Jason Eltrevoog. Also present were Jim Carlson and Dan Stecken.

A. Public Comment - None

B. Finance

1. 2020-21 Budget

Mr. Stecken and Dr. Carlson presented the tentative September 2020 amended budget. The tentative budget was compared to the June 2020 amended budget. The budget is balanced. The Educational Fund and the O&M Fund are showing deficits; however, the Transportation fund surplus and the Work Cash Fund make for a balanced budget.

2. 2018-19 Year End Information

Dr. Carlson reviewed the top 25 vendors from FY 20.

3. FY 20 Audit

Dr. Carlson and Mr. Stecken reviewed the audit findings from Gorenz and Associates. Because fund balances increased, the district needed to increase the amount of the Treasurer's Bond. The district will divide IMRF/SS Fund into separate accounts. The district retained a financial profile of 4.0.

4. Fund Balance Report

Dr. Carlson reviewed the Board goal regarding increasing fund balances. District fund balances increased by 12.16%.

5. Local Vendors

Dr. Carlson reviewed the top local vendors used in FY 21.

6. Exelon Extension

Dr. Carlson shared an email from Attorney Whitt relative to the property tax agreement extension with Exelon. The agreement should obtain court approval in August.

7. Coaching Stipend Payments

Mr. Stecken shared an updated on coaching stipend payroll schedule due to IHSA changes.

8. COVID Expenses and Cares Grant

Mr. Stecken discussed items purchased with Cares Grant funds from the federal government. Purchased items generally included technology and sanitization equipment and supplies.

C. Personnel

1. Support Staff Negotiations

Dr. Carlson gave a cursory review of the support staff contract and what may need to be modified. A discussion about the impact of the minimum wage took place. At the next meeting of the Finance and Personnel Committee, suggestions from the district's attorney and comps with other districts will be shared.

2. Housekeepers

Dr. Carlson stated that a part-time housekeeper will not be hired to assist with cleaning, but a security monitor will be repurposed to assist sanitization efforts. There also will not be a housekeeper assigned to the weekends.

3. Co-Curricular List Update

Dr. Carlson shared an updated co-curricular list from AD Haines. Nick Kirkton is being recommended to replace Kent Weber as Student Council co-sponsor and Blake Slutz as TRUST co-sponsor.

4. Professional Development Report

Dr. Carlson noted tuition reimbursement for teacher coursework in FY 20, as well as anticipated new teacher coursework in 2020-21.

D. Goals Report  
None

E. Other  
None

F. Adjournment  
The meeting adjourned at 6:16 p.m.

  
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Board President

  
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Board Secretary

8-19-2020  
Date