

**MINUTES OF THE FINANCE/PERSONNEL COMMITTEE MEETING OF SENECA TOWNSHIP
HIGH SCHOOL, DISTRICT 160, SENECA, ILLINOIS**

A meeting of the Finance/Personnel Committee was held on June 2, 2021 at 5:30 p.m. The meeting was called to order with the following members present: Ron Frye, Rich Hamilton, and Jason Eltrevoog. Also present: Dan Stecken and Stacey Gould. Absent: Jim Carlson

A. Public Comment

There was no public comment.

B. Finance

1. 2021-22 Amended Budget

Mr. Stecken reviewed the FY 22 Amended Budget. The amended budget includes up to date revenue and expenditure amounts.

2. Property, Casualty, Worker's Compensation Insurance

Mr. Stecken reviewed the quote the District received from Prairie State Insurance Cooperative, which reflects a 15% increase in 21-22 compared to 20-21 in the Property Casualty Section, from \$67,344 to \$77,313 in 21-22. Total PSIC Costs are up 9% to the District, with a 20-21 bill of \$97,369 and in 21-22 \$105,880.

3. Grundy Bank Lease Agreement

Mr. Stecken reviewed the 6-month Grundy Bank Lease Agreement, which includes an annual fleet of student laptops and new staff laptops. The total amount of the lease, including lease fee and interest, is \$124,394.45.

4. Park Board Intergovernmental Agreement

Mr. Stecken recommended waiving the annual \$3,500 fee associated with the IGA with the Park Board. The committee agreed.

5. Reflective Learning Contract

Mr. Stecken discussed the contract for services with Reflective Learning for the 2021-22 school year. Seneca High School will work with Sherry St. Clair for eight days next year for a total contract cost of \$22,000.

6. Risk Management Plan

Mr. Stecken stated that the Risk Management Plan is unchanged from last year. Every year the board must re-adopt it. It allows expenses to be paid from the Tort fund.

7. Activity Accounts

Mr. Stecken reported that changes with the student activity accounts include closing the Class of 2021 and opening the Class of 2025. Residual funds from the Class of 2021 will be transferred to the Class of 2025.

8. Naviance Software

Mr. Stecken recommended the district purchase a Student Success software called Naviance, which calls for a 4-year pricing agreement. Naviance is a software platform that empowers Student Success through college and career readiness standards and will benefit the Student's Success at Seneca High School. The first year of the software includes an implementation fee and an annual fee for a total of \$7,617.87.

9. Exelon Updates

Mr. Stecken shared information only on Exelon and legislation in Springfield from FAIRCOM. The update was provided in email by Dr. Carlson.

C. Personnel

1. Updated Co-Curricular List

Mr. Stecken reviewed a draft co-curricular list. The list will be reviewed by Mr. O'Boyle and be ready for approval by the Board in June.

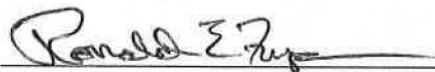
2. Letter of Retirement

Mr. Stecken shared a letter of retirement submitted by Mr. Eric Vroman. This retirement letter was reviewed and shared with the committee for the conclusion of the 2024-25 school year.

D. Other

E. Adjournment

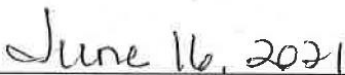
The meeting adjourned at 6:38 p.m.



Board President



Board Secretary



Date