

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on December 16, 2020, at 6:00 p.m. in the Commons at Seneca High School. President Frye called the meeting to order with roll call.

1. ROLL CALL Present: Johnson, Hamilton, Frye, Olson, Eltrevoog, Yandell, Biros  
Absent:

Others present: Superintendent Jim Carlson. Those via "zoom" were CSBO Dan Stecken, Principal Marty Voiles, Assistant Principal Mike Coughlin, Recording Secretary Nadine Maierhofer, John Vezzetti from Bernardi Securities, and Faculty Member Kent Weber.

2. RECOGNITION OF GUESTS AND VISITORS

There were no recognition of guests and visitors.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

In Rob Maierhofer's absence, Dr. Carlson gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Building, Grounds, Transportation Minutes - November 11, 2020
- B. Regular Minutes - November 11, 2020
- C. Building, Grounds, and Transportation Minutes - December 2, 2020
- E. Finance/Personnel Minutes- December 2, 2020

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed the accounts payable. President Frye asked for a motion to approve the Accounts Payable as presented.

A motion was made by Joe Johnson and seconded by Jason Eltrevoog to approve the Accounts Payables as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton  
Nays:  
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

John Vezzetti from Bernardi Securities discussed the 2020 Annual Bond Disclosure Report. Mr. Vezzetti stated this would be his last report unless the school decided to expand and create debt.

10. COMMITTEE REPORTS

Members from the Building, Grounds & Transportation Committee and Finance/Personnel Committee gave reports from their recent meetings.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. 2021-22 Budget

Dr. Carlson stated the Budget Hearing was held prior to the meeting This budget is a Big Picture original and an amended budget will be adopted in September, 2021.

A motion was made by Rich Hamilton and seconded by Jason Eltrevoog to adopt the 2021-22 Budget Resolution as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Yandell, Biros, Eltrevoog, Frye  
Nays:  
Motion Carried

2. 2020 Levy

Dr. Carlson stated a Truth in Taxation Hearing was held prior to the meeting.

According to the Exelon Agreement, the tax rate associated with this levy request will be abated to 1.74838. There is no debt for which to levy.

A motion was made by Cory Yandell and seconded by Tiffany Biros to approve the 2020 Levy as presented.

ROLL CALL: Ayes: Yandell, Biros, Eltrevoog, Frye, Hamilton, Johnson  
Nays:  
Motion Carried

3. Annual Bond Disclosure

Dr. Carlson referred to the presentation made by John Vezzetti earlier in the meeting.

A motion was made by Joe Johnson and seconded by Sara Olson to approve the Annual Bond Disclosure Report as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton  
Nays:  
Motion Carried

B. Personnel Report:

1. Hire Dan Stecken as District Superintendent effective July 1, 2021 and approve a 2-year contract with him. The beginning salary is \$146,000 in Year 1 and a 2% increase in Year 2.
2. Hire Mike Coughlin as Principal effective July 1, 2021 and approve a 2-year contract with him. The beginning salary is \$143,000 in Year 1 and a 2% increase in Year 2.
3. Adopt Job Descriptions for Principal and Dean of Students
4. Approve posting a vacancy for Dean of Students

A motion was made by Sara Olson and seconded by Tiffany Biros to approve the Personnel Report as presented.

ROLL CALL: Ayes: Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton, Johnson  
Nays:  
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson reviewed various building related projects touching on the LED street lights being replaced in both parking lots; motion sensor lights put in throughout different rooms in the school and the installation of handrails in the Auditorium.

2. Approve Architect Engagement for Parapet Wall Repair

Dr. Carlson discussed the proposal from Wold Architects and Engineers to shepherd the parapet wall repair project totaling approximately \$177,000. There is roughly \$16,000 in a contingency fund, that may or may not be used, and the district has received \$50,000 from a maintenance grant.

A motion was made by Rich Hamilton and seconded by Jason Eltrevoog to approve the engagement proposal from Wold Architects and Engineers for the repair of the parapet wall as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Yandell, Biros, Eletrevoog, Frye  
Nays:  
Motion Carried

D. PRESS Policies - 1<sup>st</sup> Reading

Dr. Carlson stated this is the 1<sup>st</sup> reading of the PRESS policies.

E. Approve Amended 2021 Education Plan Including Remote Learning Plan

Dr. Carlson stated that he has made some revisions to the Fall 2020 Reopening Plan to create this new plan. There have been several cases of "remote abuse" so there will be a tightening of administration of the plan. This information was mailed out the parents explaining the changes. Students and parents have until Wednesday, December 30<sup>th</sup> to choose to stay remote learning.

A motion was made by Sara Olson and seconded by Joe Johnson to approve the Amended 2021 Education Plan, Including Remote Learning Plan as presented.

ROLL CALL: Ayes: Olson, Yandell, Biros, Eletrevoog, Frye, Hamilton, Johnson  
Nays:  
Motion Carried

F. Executive Session

There was no Executive Session.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Final Exam Schedule

Mr. Coughlin' reviewed the Final Exam Schedule stating that today being Day 1 went well. The final exam exemption criteria did not change much other than removing the attendance exemption due to COVID.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

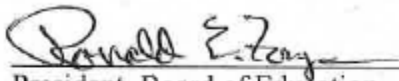
Dr. Carlson referred to the Thank You note from Sue Barlow. He also stated the State Superintendent Weekly Messages that were included as supplemental reading;.

14. ACTION ITEMS AFTER EXECUTIVE SESSION

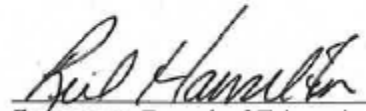
There were no action items.

15. ADJOURNMENT

The meeting adjourned at 6:54 p.m.

  
\_\_\_\_\_  
President, Board of Education

1-20-2021  
Date

  
\_\_\_\_\_  
Secretary, Board of Education

1-20-2021  
Date