

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION
OF SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on October 21, 2020, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Eltrevoog, Yandell, Biro
Absent: Olson

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Nadine Maierhofer, CSBO Dan Stecken, Ottawa Media Rick Koshko, Faculty Member Kent Weber, Student of the Month Award Recipients and Family Members, and Public Member Justin Holman.

2. RECOGNITION OF GUESTS AND VISITORS

Mr. Coughlin introduced and recognized our Student of the Month Award winners for August and September.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson presented the Treasurer's Report in Rob Maierhofer's absence. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Budget Hearing Minutes - September 16, 2020
- B. Regular Minutes - September 16, 2020
- C. Special Meeting - September 28, 2020
- D. Building/Grounds/Transportation Committee Minutes - October 7, 2020
- E. Finance/Personnel Committee Minutes - October 7, 2020

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as corrected.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Johnson, Yandell, Biros, Eltrevoog, Frye, Hamilton

Nays:

Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

No educational items were received.

10. COMMITTEE REPORTS

Cory Yandell gave the Board a recap from the Building Grounds and Transportation Committee Meeting.

Jason Eltrevoog gave the Board a recap from the Finance/Personnel Committee Meeting.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. Direct Preparation of the 2020 Levy and 2021-22 Budget
Dr. Carlson mentioned the timeline for the 2020 Levy and then for the FY 22 Budget that was in their packet. He hopes to stay on course with minimal changes to ensure we are compliant with statutes and deadlines. He then mentioned come November there would be a more clarified levy. This year will be slightly different as the tax rate is dropping from 1.79838 to 1.74838. He also mentioned that we will need to determine if we will need a Truth in Taxation Hearing. If this Hearing is necessary we will advertise in the paper using the "black box" format.

A motion was made by Joe Johnson and seconded by Jason Eltrevoog to direct the preparation of the 2020 Levy and 2021-22 Budget.

ROLL CALL: Ayes: Johnson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

2. 2019-2020 Audited Financial Statements

Dr. Carlson mentioned we all saw the Audit Presentation at the September Board meeting and while it is not mandated that we vote he ask that we don't change our practice now and vote.

A motion was made by Tiffany Biros and seconded by Rich Hamilton to approve the 2019-20 Audited Financial Reports.

ROLL CALL: Ayes: Biros, Eltrevoog, Frye, Hamilton, Johnson, Yandell,
Nays:
Motion Carried

B. Personnel Report

1. Co-Curricular List

Dr. Carlson mentioned that due to a current scheduling conflict for our Freshman Boys' Basketball Coach we have someone interested in working with our team in a "volunteer" status.

2. Teacher Vacancies

Dr. Carlson informed the Board that the F/P Committee had discussed a timeline for the replacement of staff. The discussion was brought up on the possibility of combining our English/Spanish position into one.

The 2020-21 Replacement Timeline was minimally discussed regarding the following positions for FY 21: Superintendent, Principal, ELA/Spanish Teachers.

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson reviewed the Building Report. He touched on a few new items, stating that the Com Ed application was underway for rebates on the new motion sensor project. He mentioned that the demolition process for the Ward home would begin on 10/22, the purchase of an injection pump for the 98-boiler room would run \$1,300.00; and the Peterson property was seeded with grass.

D. Executive Session

Dr. Carlson indicated he did not need an Executive Session.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Professional Development Update

Mr. Coughlin informed the Board that our faculty had back to back trainings on the afternoon of October 8th and all day on October 9th. There was Diabetic Care Training given by our own school nurse, Sara Durdan and then our Crisis Go Training was put on by SRO, Ken Sangston. The 9th's trainings for faculty continued with Sara having CPR training (hands on); Marty Harig presented TURNITIN, another tool to help with plagiarism. Our threat assessment team had a chance to meet as well as Title IX training for 10 faculty/staff members.

B. TITLE IX Training

Mr. Coughlin mentioned that a 3-hour training on sexual harassment took place here at the school on Friday, October 9, 2020.

C. Parent-Teacher Conferences

Mr. Coughlin mentioned letters were sent home on September 9th explaining our process. Parents needed to go to myconferencetime.com/senecaahs to schedule times to meet with their students' teachers. There was a total of 569 conference slots scheduled (for 148 students) out of 757 slots available.

13. ADMINISTRATIVE COMMUNICATIONS

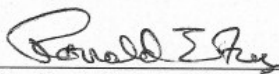
Dr. Carlson mentioned that there were no Freedom of Information Act requests; a Memo/IASB Certificate from Dr. Tom Bertrand, Exe Director, IASB and several Messages from the Superintendent to read.

14. ACTION ITEMS AFTER EXECUTIVE SESSION

None

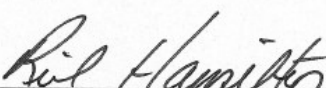
15. ADJOURNMENT

The meeting adjourned at 6:45 p.m.



President, Board of Education

11-11-2020
Date



Secretary, Board of Education

11-11-2020
Date