

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL**

A regular meeting of the Seneca Township High School Board of Education was held on May 20, 2020, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye,
Present Virtual: Olson, Eltrevoog, Yandell, Biros
Absent:

Others present: Superintendent Jim Carlson

Others present virtual: Principal Marty Voiles, Assistant Principal Michael Coughlin, CSBO Dan Stecken, Board Secretary Nadine Maierhofer, and Kent Weber.

2. RECOGNITION OF GUESTS AND VISITORS

No student award winners were recognized this month.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson presented the Treasurer's Report in Rob Maierhofer's absence. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Regular Minutes

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton

Nays:

Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

No educational items were presented.

10. COMMITTEE REPORTS

None.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. Reaffirm Exelon Agreement Extension

Dr. Carlson briefed the Board on the Real Estate Property Tax Assessment Settlement Agreement with Exelon for the LaSalle Station. This extension is for two years.

A motion was made by Rich Hamilton and seconded by Joe Johnson to approve the LaSalle Power Station Real Property Tax Assessment Settlement Agreement as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Yandell, Biros, Eltrevoog, Frye

Nays:

Motion Carried

2. Amended FY20 Budget

Dr. Carlson mentioned the budget has been on display since May 13th and a budget hearing ad has been placed in the paper. The amendment proposes to transfer \$350,000 from Transportation through O&M into Capital Projects. No motion is needed at this time as we will have a Budget Hearing to adopt the budget amendment at the June Board Meeting at 5:50pm.

3. Ruyle Service Agreement

Dr. Carlson mentioned the terms of the HVAC contract remain the same. He also stated the labor rates have increased for work outside the agreement.

A motion was made by Jason Eltrevoog and seconded by Cory Yandell to approve the Ruyle Service Agreement as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell, Biros
Nays:
Motion Carried

4. 2020-21 Registration Fee

Dr. Carlson stated there would be no changes in the fees from the 2019-2020 school year. A \$25.00 early registration discount will continue; however, dates for registration have not been set.

A motion was made by Rich Hamilton and seconded by Tiffany Biros to approve the 2020-2021 Registration Fees as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Yandell, Biros, Eltrevoog, Frye
Nays:
Motion Carried

5. 2020-21 Breakfast and Lunch Prices

Dr. Carlson stated there would be no increases to the lunch and breakfast prices.

A motion was made by Cory Yandell and seconded by Jason Eltrevoog to approve the 2020-2021 Cafeteria Prices as presented.

ROLL CALL: Ayes: Yandell, Biros, Eltrevoog, Frye, Hamilton, Johnson, Olson
Nays:
Motion Carried

6. Milk and Bread Quotes

1. Dr. Carlson stated there were no increases for the milk prices. Central Illinois Produce had the lowest milk quote.

A motion was made by Rich Hamilton and seconded by Joe Johnson to accept the 2020-2021 Milk Quote from Central Illinois Produce.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Yandell, Biros, Eltrevoog, Frye
Nays:
Motion Carried

2. Dr. Carlson stated there were no increases for the bread prices, from the Alpha Baking Company for our Bread quote.

A motion was made by Jason Eltrevoog and seconded by Rich Hamilton to accept the 2020-2021 Bread Quote from the Alpha Baking Company.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell, Biros
Nays:
Motion Carried

B. Personnel Report

- I. 2020-2021 Co-Curricular List:
Dr. Carlson mentioned we have 3 resignations from this past school year 1) Russ Witte, Asst Coach for Football; 2) Nick Kirkton, Asst Coach for Baseball; 3) Chris Jackson, TRUST Advisor. The number of football coaches will decrease by one and the number of track coaches will increase by one. Jonathan Ruby will serve as the new Assistant Track Coach. There are still a few other positions to be filled.
2. Speech Language Pathologist Contact - Kate Hagenbuch:
Dr. Carlson recommended the renewal of a contract with Kate Hagenbuch for Speech/Language Services at \$55/hour.

A motion was made by Sara Olson and seconded by Cory Yandell to approve the Personnel Report as presented.

ROLL CALL: Ayes: Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton, Johnson
Nays:
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson updated the Board on Building and Grounds issues. The camera system upgrade is about 25% completed and is expected to be finished by July 15, 2020. The R-Lock security enhancements are set to begin next week. A leak in the coil south air handler in gym was discovered, and the purchase of the Ward home is expected to be completed next week.

2. Award Parking Lot Bid

Dr. Carlson mentioned the project elicited 6 bids total. He would like to award the project to the lowest, responsive bidder, Construction by Cameco for \$115,509.36.

A motion was made by Joe Johnson and seconded by Rich Hamilton to award the Seneca High School Scott Street Parking Lot project to Construction by Cameco as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

D. 2020-2021 Board Committee Schedule

Dr. Carlson informed the Board of some slight changes to the committee schedule for the 20-21 school year. Cory Yandell moved to the Building/Grounds Committee and Tiffany Biros will serve on the Policy Committee. Building and Grounds will be moving to 4:30pm meetings instead of 9:00am.

E. Policy

1. Handbook Review - Parent/Student, Faculty, Athletic, Activities, Staff

Mr. Voiles and Mr. Coughlin gave some brief updates on the Parent/Student Handbook. Dan Stecken mentioned some changes to the Staff Handbook, and Nadine Maierhofer went over some brief changes to the Activities Handbook.

2. PRESS Policies - Second Reading

Dr. Carlson stated this was the 2nd reading.

A motion was made by Cory Yandell and seconded by Jason Eltrevoog to approve the PRESS Policies as presented.

ROLL CALL: Ayes: Yandell, Biros, Eltrevoog, Frye, Hamilton, Johnson, Olson
Nays:
Motion Carried

F. Executive Session

Dr. Carlson indicated he did not need an Executive Session.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

Mr. Voiles stated at this time there was nothing to report.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Carlson mentioned there were no FOIA requests at this time. He stated there were two thank-you notes regarding Teacher Appreciation Week gift cards; as well as two Weekly Newsletters from the Superintendent.

14. ACTION ITEMS AFTER EXECUTIVE SESSION

No action items were discussed.

15. ADJOURNMENT

The meeting adjourned at 6:51 p.m.



President, Board of Education

6-17-2020
Date



Secretary, Board of Education

6-17-2020
Date