

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on September 19, 2018, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Olson, Victor, Eltrevoog, Yandell

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Nadine Maierhofer, Seneca High School new employee Lesley McGuan and her two children, Parker & Kendall, Treasurer Rob Maierhofer, Kyle Hendrickson and Jason Hohulin of Gorenz and Associates, Kent Weber, and the Ottawa Radio.

2. RECOGNITION OF GUESTS AND VISITORS

Dr. Carlson introduced our New Bookkeeper to the Board.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Rob Maierhofer gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Regular Minutes

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed accounts payable. President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the accounts payable as presented.

ROLL CALL: Ayes: Johnson, Olson Victor, Yandell, Eltrevoog, Frye, Hamilton  
Nays:  
Motion Carried

8. PUBLIC COMMENT

No request for public comment was received.

9. EDUCATIONAL ITEM

Jason Hohulin of Gorenz and Associates presented the resent Audit Report.

10. COMMITTEEE REPORTS

Jason Eltrevoog and Cory Yandell gave an overview of the Policy Committee meeting held on September 12, 2018. Mark Victor gave an overview of the Discipline Committee meeting held on September 12, 2018. Sara Olson gave an overview of the Curriculum Committee meeting held on September 12, 2018.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. 2018-2019 Amended Budget Resolution

Dr. Carlson stated the Amended Budget has been on file for the public to review since August 17, 2018. As mentioned at the August Board Meeting the Budget is not balanced due to the expenditures from our Health Life Safety (HLS) projects.

Items mentioned when discussing the Budget include: Transfer of \$1.3 million dollars from the Working Cash Fund to the Education Fund. Transfer of \$1 million to the Capital Projects Fund with \$500,000 coming from the Transportation Fund and another \$500,000 from the Building Fund. The Balance in the Capital Projects Fund will increase to over \$3 million in this budget. ERI payment and to pay down the unfunded liability in IMRP and the purchase of one or two vehicles in the Transportation Fund.

A motion was made by Joe Johnson and seconded by Cory Yandell to approve the 2018-2019 Amended Budget Resolution as presented.

ROLL CALL: Ayes: Johnson, Olson, Victor, Yandell, Eltrevoog, Frye, Hamilton  
Nays:  
Motion Carried

2. 2018-2019 Transfer Resolution

Dr. Carlson stated the Budget and Transfer Hearing was held prior to the meeting. The Budget calls for a transfer in the amount of \$500,000 from the Transportation Fund to the O&M Fund and then transfer \$1,000.000 from the O&M Fund to the Capital Projects Fund.

A motion was made by Rich Hamilton and seconded by Jason Eltrevoog to approve the 2018-2019 Transfer Resolution as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Victor, Yandell, Eltrevoog, Frye  
Nays:  
Motion Carried

3. 2018-2019 Working Cash Abatement Resolution

Dr. Carlson stated the 2018-2019 budget reflects a \$1.3 million abatement from the Working Cash Fund to the Educational Fund. This abatement is a permanent transfer of funds.

A motion was made by Mark Victor and seconded by Jason Eltrevoog to approve the 2018-2019 Working Cash Abatement Resolution as presented.

ROLL CALL: Ayes: Olson, Victor, Yandell, Eltrevoog, Frye Hamilton, Johnson  
Nays:  
Motion Carried

4. 2018-2018 Audited Financial Reports

Dr. Carlson mentioned that we did not have the Audit Report at the time of preparing the Board packet; however, Jason Hohulin from Gorenz and Associates presented his report. He indicated he was pleased with the audit process and the results.

A motion was made by Rich Hamilton and seconded by Mark Victor to approve the 2017-2018 Audited Financial Report as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Victor, Yandell, Eltrevoog, Frye  
Nays:  
Motion Carried

B. Personnel Report

Dr. Carlson discussed the Personnel Report.

1. FMLA Request - Luke Windham
2. Contract Addendum - Jill Rockrohr
3. Contract Amendment - Beth Miller
4. Resignation Letter - Stefani Bland

A motion was made by Sara Olson and seconded by Mark Victor to approve the Personnel Report as presented.

ROLL CALL: Ayes: Olson, Victor, Yandell, Eltrevoog, Frye Hamilton, Johnson  
Nays:  
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson stated the HLS project with Ameresco is nearly completed. West Campus lighting will be restored in the stage area. The Burglar Alarm System is just about completed at the Main Campus and the Transportation Building.

D. Executive Session

Dr. Carlson indicated he would not ask for an Executive Session at the end of the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Trips Overnight or Over 200 Miles

Mr. Voiles reviewed the chart outlining the planned trips that were over 200 miles, overnight, or both. He also mentioned that trips were fewer for this spring for FCLA due to Erica Read's involvement with softball.

A motion was made by Mark Victor and seconded by Jason Eltrevoog to approve the Trips Overnight or Over 200 Miles as presented.

ROLL CALL: Ayes: Victor, Yandell, Eltrevoog, Frye Hamilton, Johnson, Olson  
Nays:  
Motion Carried

B. Fundraisers

Mr. Voiles reviewed the Fundraisers for the 2018-19 school year. Most of the clubs and sports teams earn money by working the concession stands.

A motion was made by Joe Johnson and seconded by Cory Yandell to approve the Fundraisers as presented.

ROLL CALL: Ayes: Johnson, Olson, Victor, Yandell, Eltrevoog, Frye, Hamilton  
Nays:  
Motion Carried

C. ESSA

Mr. Voiles stated that ESSA, Every Student Succeed Act, has replaced No Child Left Behind. He informed the Board of its accountability program and he also stated that the No Child Left Behind Program dealt with test scores where ESSA does not.

13. ADMINISTRATION COMMUNICATION AND FOIA REPORT

Dr. Carlson referred to a FOIA request from HBO Real Sports pertaining to data regarding our football players in past years receiving free or reduced lunches in relation to our complete student body also receiving free or reduced lunches.

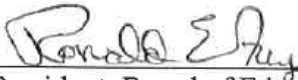
Dr. Carlson referred to the Weekly Message newsletter from the State Superintendent.

14. EXECUTIVE SESSION

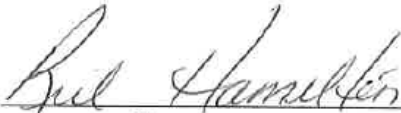
There was no executive session.

15. ADJOURNMENT

The meeting adjourned at 6:56 p.m.

  
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President, Board of Education

10-17-18  
Date

  
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Secretary, Board of Education