

**MINUTES OF THE DISCIPLINE COMMITTEE MEETING OF SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, ILLINOIS**

A meeting of the Discipline Committee was held on September 12, 2018 at 6:00 p.m. The meeting was called to order with the following members present: Mark Victor. Also present: Mike Coughlin, Steve Haines, SRO Ken Sangston, Jason Brockman, Keri Carpenter, Michelle Baudino, Kim Krueger, George Lambole, Mark Rice, Erin Stuedemann, Colette Warning and Angie Warwick.

**A. 2018 School safety update.**

Mr. Coughlin reviewed the school safety letter that was sent out to all SHS families in July 2018. He discussed student parking placards, Identia-kid visitor management system, SRO and security monitors, and school facility improvements. Mr. Coughlin made the committee aware that a group of staff members would be a part of the Student Threat Behavioral Threat Assessment Team, which would be attending their initial training in October 2018 at IVCC.

**B. School opening. 9th grade orientation & 1st day.**

Mr. Coughlin discussed the successful start to the school year. He indicated that all 9th grade had the opportunity to attend freshman orientation on Wed.(8/15) and Thurs.(8/16). The survey indicated that the majority of the freshman benefited from the activities. In addition to the freshman survey, all students had the opportunity to complete a survey on the activities for the Friday, August 17th presentations. All present students attended presentations on Bullying & Social media, making healthy choices, a college presentation and information from school administration.

**C. 2018-2019 Student handbook.**

Mr. Coughlin reviewed the Student Handbook and Code of Conduct. Mr. Coughlin made the committee aware that the current student handbook is on the school website for all parents and students to review. Mr. Coughlin indicated that the parents agreed to these policies during the on-line registration process. A handout of what all parents viewed during registration process was in the handout.

**D. Student attendance.**

Mr. Coughlin stressed the importance of all students attending school on a regular basis. He shared language from board policy and student handbook regarding attendance, student absences(excused and unexcused), truancy and make up expectations.

**E. Anonymous bully tip report on school website.**

Mr. Coughlin reminded the committee of the on-line button that allows for anonymous reporting of issues.

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**F. 2017-2018 Discipline stats.**

Mr. Coughlin reviewed overall totals for the 2017 - 2018 school year. Mr. Coughlin noted that the total discipline referrals (549) in the 17 - 18 school year had increased almost 30% from the prior school year. Mr. Coughlin acknowledged that his goal is to have a significant decrease in student discipline numbers for the current school year.


**G. Parent-Teacher conferences.**

Mr. Coughlin shared a letter regarding the new format of the upcoming parent-teacher conferences. The conferences will be held on Wednesday, October 10th and Wednesday, October 24th this school year. He acknowledged that the format has changed significantly, we are excited about the changes and hope for increased parent attendance along with more meaningful conversations about student success after students leave SHS.

**H. Adjournment**

The meeting adjourned at 6:50 p.m.

  
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Board President

  
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Board Secretary

9-19-18  
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Date