

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on March 20, 2019, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Olson, Victor, Eltrevoog, Yandell  
Absent:

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, CSBO Dan Stecken, Kate Reynolds (The Times), and student award winners and guests.

2. RECOGNITION OF GUESTS AND VISITORS

The student award winners were recognized.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson presented the Treasurer's Report in Rob Maierhofer's absence. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Regular Minutes

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Johnson, Olson, Victor, Yandell, Eltrevoog, Frye, Hamilton  
Nays:  
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

No educational items were presented.

10. COMMITTEE REPORTS

Committee Reports will be discussed under Principals Report.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. ATI Contract for Athletic Trainer

Approved a three-year renewal of the contract with ATI for athletic trainer services.

A motion was made by Mark Victor and seconded by Jason Eltrevoog to approve the ATI contract.

ROLL CALL: Ayes: Victor, Eltrevoog, Yandell, Johnson, Hamilton, Frye, Olson  
Nays:  
Motion Carried

2. MVK Transportation IGA

Approved a three-year IGA for transportation services with Mazon-Verona-Kinsman. Seneca Grade School is no longer a member of the cooperative and instead will run its own transportation.

A motion was made by Mark Victor and seconded by Rich Hamilton to approve the Transportation IGA with Mazon-Verona-Kinsman Elementary District 2C.

ROLL CALL: Ayes: Victor, Eltrevoog, Yandell, Johnson, Hamilton, Frye, Olson

Nays:  
Motion Carried

B. Personnel Report

Dr. Carlson indicated that the following items would be discussed in Executive Session at the end of the meeting:

1. Employ new teachers:  
Brian Holman - Math Teacher  
John Walsh- Social Science Teacher
2. Employ Guidance Counselor:  
Jessica Holman as Guidance Counselor
3. Employ Dishwasher:  
Kathryn Arellano as Dishwasher
4. Hire Summer Student Workers
5. Non-Tenured Teachers:  
Approved continued employment for non-tenured teachers  
Andy Applebee, Luke Windham, Nick Kirkton, Tim Brungard,  
Noah Champene, Levi Derber, Allie Lardi, Rebecca Peeples,  
Earl Welsh, and Sara Durdan. Andy Applebee will attain  
tenure for the 19-20 school year.
6. Approve FMLA leave for Sara Durdan.
7. Accept resignation of Bridget Losoff, Science teacher.

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson reviewed various building related projects and issues.

D. IHSA Membership

Approved annual membership in the Illinois High School Association.

A motion to approve the IHSA Membership as presented made by Rich Hamilton and seconded by Mark Victor.

ROLL CALL: Ayes: Hamilton, Frye, Olson, Victor, Eltrevoog, Yandell, Johnson  
Nays:  
Motion Carried

E. Executive Session

Dr. Carlson explained he would ask for an executive session at the end of the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Curriculum/Disciplinary Committee Summaries

Mr. Voiles presented the Curriculum Committee Meeting report. Five topics of discussion were addressed including: Title I Student Academic Supports, New Courses including Dual Credit, Three Phase Parent-Teacher-Student Conferences, Teacher Interview Preparation, and PSAT 2 Year data points for eighth and ninth Graders.

Mr. Coughlin presented the Discipline Committee Meeting report. Mr. Coughlin discussed the First Semester Discipline statistics, as well as Average Daily Attendance. Additionally, the bully/tip line reports were discussed. Student attendance was stressed with procedures. School Safety items and improvements were discussed as well as random drug testing results.

B. John Ourth Recognition Breakfast

The John Ourth Recognition Breakfast - Isaac Brockman and Molly Baker were SHS representatives at the John Ourth Student Recognition Breakfast at Streator High School

C. 3<sup>rd</sup> Nine Weeks Stats

Mr. Coughlin presented the student demographic information from the 3<sup>rd</sup> Nine Weeks.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

There were no FOIA requests. Dr. Carlson shared the Varsity Baseball Southern Trip prepared by Head Coach Mr. Kirk Houchin. Dr. Carlson also shared the end of season Wrestling Record Book as prepared by Head Coach Mr. Todd Yegge.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton to adjourn to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and pending litigation. Executive Session was entered into at 6:49 PM.

ROLL CALL: Ayes: Johnson, Hamilton, Frye, Olson, Victor, Eltrevoog, Yandell.  
Naves:  
Motion Carried.

14. ACTION ITEMS AFTER EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Mark Victor to approve the Personnel Report as presented.

ROLL CALL: Ayes: Johnson, Hamilton, Frye, Olson, Victor, Eltrevoog, Yandell.  
Naves:  
Motion Carried

15. ADJOURNMENT

The meeting adjourned at 7:59 p.m.

  
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President, Board of Education

4-17-19  
Date

  
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Secretary, Board of Education